

Explorer Elementary Charter School

Parent Council Meeting Minutes

Tuesday, March 16, 2010

2:00 p.m.

Attendance: Jana Fortune, Gladys Garcia, Gretchen Gillingham, Kelly Gralowski, Jill Green, Michelle Hackney, Therese Hymer, Anna Jimenez, Tonya Larabee, Erica Lund-Anastasakis, Reita Sebert, Tracy Wilkinson, Kelly Williams, Teresa Zucchet, and Margaret Egler

**Agenda Item #1: February Minutes Approval**

1. Therese Hymer moved and Tracy Wilkinson seconded approval of February 23, 2010 minutes. Approved.

**Agenda Item # 2: Board Report**

**Report by Therese Hymer**

1. March 2, 2010 Meeting
  - a. Analysis of financial statements through January 31 show that school is \$6,700 in the black. There are still timing issues because of deferred payments from the State. Approximately, 25% of State funds for 2009-2010 won't be paid until August 2010.
  - b. The 2010-2011 budgeting process is currently underway. There will be an approximate 8% cut in funding from the State.
  - c. Board has set up a Development Committee with a goal of raising \$20,000 by the Board.

**Agenda Item #3: Budget Update**

**Report by Tracy Wilkinson**

1. Most big expenses have been paid.
2. CD matured on 3/10. The new CD for 12 months on \$51,000 at 1.0% interest rate.
3. \$50,000 in savings account with .5% interest rather than checking.
4. For budget report, see attachment "A." There is a double entry for AFTH donations.

**Agenda Item #4: Development Update**

**Report by Teresa Zucchet**

1. \$1000 in gift cards have been purchased and are available for sale at the front desk. Starbucks, Panera and Vons are the most popular.
2. Possibly offer chance to purchase cards from other businesses once a month.
3. Thank you to Paula for handling the sales.

**Report by Tonya Larrabee**

1. New Children's Museum fundraiser
  - a. Raised \$750 from 15 families who signed up for membership.
  - b. "Explorer Day" at the museum will be April 24<sup>th</sup>.
  - c. Tonya will send information to Erica for posting on the website.

**Agenda Item #5: Art from the Heart Update**

### **Report by Reita Sebert**

1. RSVPs are lower than in prior years. 195 total with 50 comped. More RSVPs from upper grades than lower grades.
2. Program done and gone to the printer.
3. Sending program out by email. This will allow all grandparents and parents to send in email bids.
  - a. 352 invitations to grandparents
  - b. 212 invitations to past families
    - i. About 75 returned
  - c. Raised \$3000 so far from grandparents and past families.
4. Acquisitions
  - a. Teresa Zucchet and Kathy Saucedo – many thanks to them and their committee.
    - i. \$110,00 in donations raised, including Alvarado Skin Care. About \$71,000 raised so far. Last year, \$80,000. Goal was \$50,000-\$60,000.
  - b. Have hit 90 “Just One” donations (last year 31). Very appreciative to the families who donated.

### **Agenda Item #6: Principal's Report**

#### **Report by Jill Green**

1. Second community orientation on March 18<sup>th</sup> for grades 3-5. There are only 4 spaces open in 4<sup>th</sup> grade. Student ambassadors were very impressive.
2. Faculty meeting went well. Christine Kuhl and Jean Kliver led it.
3. Board and faculty are meeting to discuss generative thinking in April.
4. On April 22<sup>nd</sup>, San Diego Unified will be coming to review the school.
5. Formed an interview committee for Second Grade teacher. Ally McCall is having a baby and will likely work only one day a week.
6. Meeting with HTM and HTMMA staffs and discussed teaching moments and good experiences.
7. Thanks to all the classes for the AFTH projects – they're beautiful.
8. Board completed its evaluation for Jill – thank you to all who participated.

### **Agenda Item #9: Communication Update**

#### **Report by Erica Lund-Anastasakis**

1. Any questions about AFTH, please refer to PCEE.Info homepage.
2. Will track website traffic statistics and report back to PC.
3. Any messages for PCEE.Info website please email Erica.
4. Working on forms for next year's student packet – pizza is done and the others are being created.
5. Surveys are going out through survey monkey to parents and graduates.

### **Agenda Item #10: Yearbook Update**

#### **Report by Michelle Hackney**

1. Yearbook is not a fundraiser. Last year, used extra money to buy a camera. This year if a surplus, maybe a laptop can be purchased. Right now, Michelle is using a personal computer with external hard drive at home.
2. Price is \$15.50 to produce it. Sells for \$25. This covers the cost of providing a yearbook to each 5<sup>th</sup> grader, even those who don't/can't purchase one.

3. If money is left over, it goes to PC funds. Jean Kliver reported that we may get more HP laptop donations from a generous parent. Maybe one could go to Yearbook.
4. After Yearbook sales are completed, Michelle will come back to PC for final authorization regarding laptop.

Meeting adjourned 3:00 p.m.

Margaret Egler  
Recording Secretary

Therese Hymer  
Board-Parent Council Liaison  
(Partial minutes recorder for meeting)

Anna Jimenez  
President