

Explorer Elementary Charter School

Parent Council Meeting Minutes

Tuesday, October 28, 2008

2:00 p.m.

- Attendance: Cindy Borkum, Jana Fortune, Gladys Garcia, Gretchen Gillingham, Jill Green, Wendy Hutchison, Anna Jimenez, Jean Kluver, Erica Lund-Anastasakis, Tracy Wilkinson, Susie Kime, Reita Seibert, Carol Mead, Kim Ho, Nadi Ovanessoff, June Lao, Becky Wheelock and Margaret Egler

Agenda Item #1: Approval of 9.23.08 Minutes

Corrected name of Tiveeda Stovall. Approved.

Agenda Item #2: Liberty Station for Education

Report by Anna Jimenez:

1. Wednesday, November 5 from 1:00 to 2:30 and 4:30 to 6:00.
2. Need volunteers for "Taste of Liberty Station"
3. Choir sings at 12:30

Agenda Item #3: Nov. 3-7 Scholastic Book Fair

Email Report from Kelly Moore:

1. Bookfair will be open before and after school.
2. Still need volunteers to work during the day and on Wednesday Nov. 5 from 4-7 for "Safari at Sundown," an evening event with campfire tales and shopping.

Agenda Item #4: Outside the Lens

Email Report from Allison Patton:

1. In June 2008, Parent Council allocated \$4000 to partially fund the OTL project for 3rd grade.
2. All parents responded to request for \$30 contribution and 57 families provided funds. Classes raised \$1970.
3. Escrip money will likely contribute additional \$1030 to fully fund program.
4. Parents have organized into 3 volunteer positions to educate the 3rd grade families about the program and to manage email communications between the OTL staff and the families.
5. An Art From the Hearth/Outside the Lens collaboration is still pending.

Agenda Item # 5: Fundraising Update

Report by Jean Kluver:

1. Parent Council contributes \$200,000 a year to Explorer.
 - a. \$100,000 is from the Annual Campaign. This appeal is being led by Cindy Borkum, Nadi Ovanessoff and Nina Smart. So far, \$14,000 has been pledged. Grade level receptions have been put on hold due to economic concerns and sensitivity to our families' budgets.
 - b. \$100,000 is from PC fundraisers, including Art From the Heart.
2. Corporation and foundation support:
 - a. The Smith/Hutchison family has helped with a proposal to the BSJ Foundation for a full set of digital cameras.

- b. Cox Kids Foundation is working with the HT for a village-wide compost/recycling program for school teams to do both indoors and outdoors.
 - c. We have applied for a state grant for Coach O'Kelly's salary.
 - d. In collaboration with HT, we have applied for a dissemination grant of \$25,000 to document student work and to enhance our ability to be a lab school and model.
 - e. We have applied for a library grant "I Love My Librarian" with Elizabeth Carey.
 - f. Any ideas for outside sources of funding, please contact Jean Kliver.
3. Teacher Special Project Fund
- a. Parent Council allocated \$3000 for special projects for teachers.
 - i. Zoltan Sarda requested \$600 for ukeleles.
 - ii. Hein Malesky requested science carts, which could be provided by Scholastic.
 - iii. Document cameras and projectors for 2nd-5th teachers
 - iv. Borkum family raised \$1,500 for document cameras for Stacy Stephenson.
 - v. Paula Rothschild would like math games for kids to take home.

Agenda Item #6: Teacher Appreciation Program

- 1. Last year, PC provided monthly Teacher Appreciation lunches. In prior years, Teacher Appreciation was only in May.
- 2. Jana Fortune reported that PC will attempt to provide lunches at times other than May. Good time would be during Parent/Teacher Conferences.

Agenda Item #7: Communications

Report by Erica Lund-Anastasakis:

- 1. Erica will out of town for the first half of November. Becky Wheelock will be on duty.
- 2. Process for PC email:
 - a. Email information should be submitted by Wednesday to pc.communications@explorer.com.
 - b. Jan will send out school-wide email on Friday.
 - c. Erica will strive to educate school community on process.
- 3. EEPC info on website has been updated thanks to Bill Wundrow.
- 4. **Issue:** Erica proposed to create a new website for school. She will donate her professional services. This website will be template-based and easily edited. It will contain forms (e.g. Jog-a-thon information); documents for historical reference; and the online directory. Cost will be \$12/month for unlimited pages. Hosting fees for 3 years will be \$450-\$500, which is already included in the budget.

Agenda Item #8: Treasurer Update

Report by Tracy Wilkinson:

- 1. Parent Council CD will mature on 11/10/08. She will roll the \$50,000 over with another Washington Mutual CD.
- 2. PC's scholarship fund has paid for two deposits for Sea Camp.
- 3. Tracy transferred only \$50,000 of the \$100,000 PC contribution to Explorer because Eliza only needed the \$50,000 at present.

4. Movie Night brought in \$400.
5. BTS Picnic ended up \$100 over budget.
6. Checks are released on PC meeting day.
7. PC memberships are up. A possible January solicitation would allow parents to join and participate in at least two meetings so that they could serve on Executive Committee of Parent Council next year or vote in the election.

The remaining portion of the minutes are incomplete.

Meeting Adjourned at 2:55 p.m.

Margaret Egler
Recording Secretary

Anna Jimenez
President