

2010-2011

AFTERCARE POLICY/LIABILITY WAIVER

Aftercare is provided the following times:

3 pm until 6 pm Monday, Tuesday, Thursday

12:30 pm until 6 pm Wednesday

3 pm until 5 pm Friday (*please note earlier pick-up time on Fridays!*)

The cost of aftercare is currently \$6 per hour. Aftercare charges begin at 3 pm Monday, Tuesday, Thursday & Friday and 12:30 pm Wednesdays. You will receive an invoice every two weeks. *Payment is due upon receipt.* Please ask the front office if you think your family might qualify for free/reduced aftercare.

Children not picked up in front of their classroom by 3:15 pm or 12:30 pm on Wednesday will be checked into aftercare by their teacher.

Whereas we understand that unforeseen events occur, if you are late picking your child up from aftercare – anytime after 6 pm Monday through Thursday or after 5 pm on Friday, you will be charge a \$20 late pick-up fee. If you are late more than 30 minutes, an additional \$20 will be added for a total of a \$40 late pick-up fee. We know that you understand how important it is to be on time. Therefore, even if your child qualifies for aftercare at no charge or a reduced rate, you will still be held responsible for the \$20 late fee (or \$40 if you are more than 30 minutes late). *If a child is picked up late more than two times, a conference will be held and your child may not be eligible for aftercare.*

_____ *initial*

Explorer School will be locked at 3:30 pm Monday, Tuesday, Thursday and Friday and at 1 pm every Wednesday. We ask that parents or guardians please enter through the side gate to the playground to pick up their children in aftercare after these times. If your child is in an after school Enrichment Program class, the teacher will escort your child to the Enrichment Room at the end of the class. Parents and guardians are asked to wait for their children on the playground or in the Enrichment Room. *No children or adults will be allowed in the main part of the school after the main doors have been locked for any reason.* _____ *initial*

If your child is enrolled in an Enrichment Program class after school, your invoice will reflect only that time before and/or following the class until your child is checked out by you or another responsible adult. _____ *initial*

It is ok for older siblings to join their younger siblings in aftercare at Explorer School. Once they arrive and let the aftercare faculty know, younger siblings will still be charged for aftercare until a parent picks up (no charge for older siblings). Due to liability, older siblings are *never* allowed to take younger siblings off the campus of Explorer School until a responsible adult, parent/guardian, has come to pick up. When an older sibling stays at Explorer School until pick up with a younger sibling, friends of an older sibling are **not** allowed – Explorer families only please. _____ *initial*

Behavior expectations in aftercare at all times:

- Respect the needs and feelings of others
- Use appropriate language and demonstrate concern for the property of staff and peers
- Be safe and be considerate of the safety of others
- Remain in aftercare until a parent or guardian, at least 18 years of age, comes to pick up

If at any time a child's behavior is unsafe or dangerous to himself/herself, or to another child or faculty member, parents will be contacted to pick up their child from aftercare. The school

upholds the right to further suspend or require a child be withdrawn from aftercare should these behaviors continue to occur or it be determined that the aftercare program cannot meet the child's social and emotional needs. Explorer Elementary Charter School regards suspensions and expulsion as a last resort. Should the child's behavior be dangerous to self, to others, or the teachers or other faculty, or if the school decides it cannot meet the child's needs, expulsion will occur according to the policies designated in its charter. _____*initial*

Consent to Treatment of a Minor:

I authorize the aftercare staff at Explorer Elementary Charter School to consent, in my absence, to medical treatment, and/or hospital care to be rendered to my child under the supervision and upon the advice of a physician licensed under the Medical Practice Act. This authorization is effective from August 30, 2010 to June 15, 2011. I understand that the staff of the school may, in the event of a minor injury, take care of routine first aid needs, and in the event outside medical treatment is required, the staff will obtain the appropriate care for my child and I will be notified. I understand the primary financial responsibility for such care belongs to me as a parent.

Yes, I have read and understand all of the content of the email and the above information regarding Explorer's Aftercare & Enrichment Program.

Child's First & Last Name (list all children attending Explorer)

Grade(s)

Parent Signature

Date

The following ADULTS have my permission to pick up my child from aftercare:

NAME

PHONE #

NAME

PHONE #

NAME

PHONE #

NAME

PHONE #

NAME

PHONE #